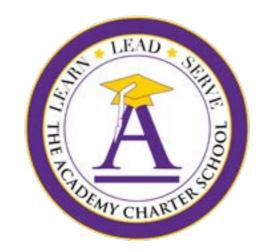
THE ACADEMY CHARTER SCHOOL



SCHOLAR RESILIENCY GAME PLAN

Update September 3, 2020



THE ACADEMY

CHARTER SCHOOL

Scholar Resiliency Game Plan

Create world class competitive scholars who will **LEARN** today, **LEAD** tomorrow, and **SERVE** in the future.

The education corporation board of trustees delegated to the Shared Services Team the task of crafting a comprehensive plan informed by direct communications with parents, guidance from the New York State Education Department (NYSED), the New York State Department of Health (NYSDOH), and the Institute. Our school will improve student academic achievement by focusing on three important areas of our children's growth that will enable them to be empowered adults: mastery of academic subjects, an intensive focus on character development, and fostering a lifelong behavior of giving back to their community.

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General Information

During the spring of 2020, in preparation for the 2020-2021 school year, The Academy administration began to develop a 'Scholars Resiliency Game Plan' Back to School reopening that began reviewing state and federal guidance and implementation strategies.

On July 15, 2020 the New York State Department Health agency released requirements and recommendations for schools to resume in-person learning this fall while keeping scholars and staff safe and healthy. The guidance continues to evolve, but the Academy plans are aligned with Centers for Disease Control (CDC), in coordination with state, the New York Department of Public Health and the Nassau County Department of Health. Our main priority has been and will continue to be the health and safety of scholars, families, and our teachers and staff and leadership.

The 'Scholars Resiliency Game Plan' has these goals at the forefront of their planning:

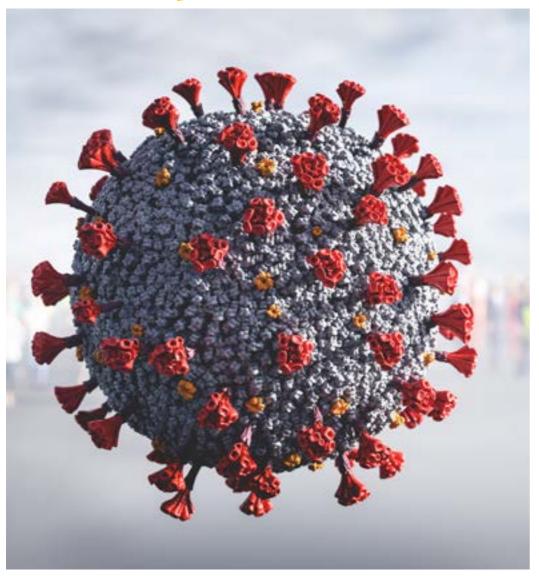
- Develop and implement a plan that can be flexible and responsive to the changing conditions of the pandemic and ultimately return to full in-person instruction.
- Ensure safe and secure learning/workspace for all scholars and staff aligned to state and federal recommendations.

The guiding principles for developing the 'Scholars Resiliency Game Plan' included aligning teaching and learning with the Academy's mission; consider both the academic and social emotional needs of scholars; ensuring equity and access for all scholars. Continuation of full-day instruction.



3 SCHOLAR RESILIENCY GAME PLAN GENERAL INFORMATTION

Health & Safety



COVID -19 FACTS

THE SPREAD: COVID-19 mainly spreads from person to person when people are within close contact (6 feet or less for 15 minutes or more) of one another.

- It spreads through the release of small droplets from the nose or mouth when a person coughs, sneezes, or speaks.
 These droplets can land in the nose or mouth or possibly be inhaled by others.
- COVID-19 can also spread when the droplets land on objects or surfaces and people touch the object or surfaces and then touch their eyes, mouth or nose with their hands.

However, studies show that this is not the dominant means of transmission.

In order to help mitigate the spread of the virus the CDC recommends the following:

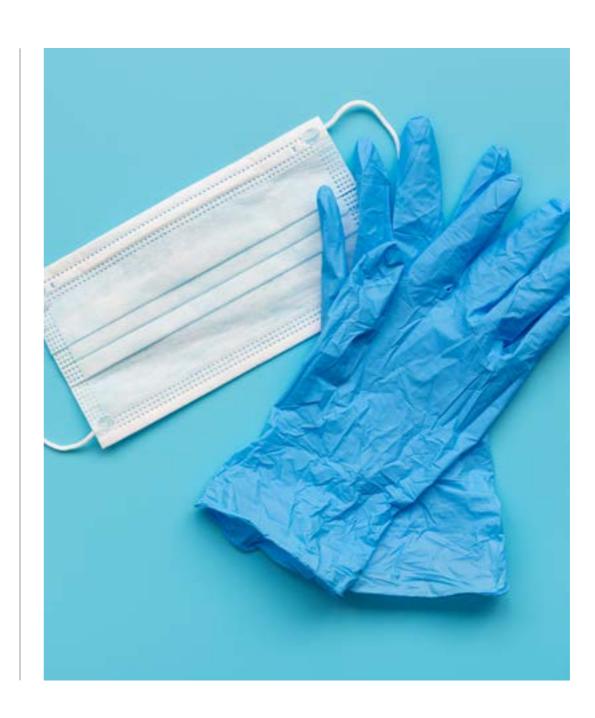
- Maintain social distance of 6 feet or greater whenever possible;
- Wash/sanitize hands often;
- Clean and disinfect frequently touched surfaces; and
- Wear a face covering that covers your nose and mouth when around others.

PROMOTING HEALTHY HYGEINE PRACTICES

- The Academy Charter School protocols take into consideration the recommendations from the Center for Disease Control and Prevention (CDC), the New York Department of Public Health and CDC Recommendations. All areas and activities within a school are being reviewed to determine the hygiene practices, social distancing, and limit sharing protocols that need to be in place to support a safe and healthy learning environment.
- Helping to reduce the spread of the virus requires we increase our current hygiene practices within our school, develop some new procedures, and increase hygiene opportunities throughout the day.
- The Academy staff will model, teach and reinforce healthy hygiene practices including hand washing, avoiding contact with eyes, nose, and mouth, appropriately covering coughs and sneezes and how to safely use a face covering.
- The Academy scholars, staff and visitors will enter buildings through one of two entrances that house a Sanitizing Station walk thru station that provides thermal temperature scanning, hand sanitizer dispensing and walk thru sanitizing mist.

- School nurses and nurse aides will observe individuals who may have symptoms to ensure they are not admitted inside the school.
- The Academy will deploy a contact tracing system to accelerate notifications to individuals who may have come into contact with persons at-risk for or confirmed to have contracted COVID-19.
- Scholars and staff will wash/sanitize their hands:
 - o upon entering the building;
 - o following the eating of lunch/snack;
 - o after coughing/sneezing;
 - o using the restroom;
 - o upon entering or leaving the classroom;
 - o putting on and removing face covering; and
 - o after using any shared item.

- Hand sanitizer (with at least 60% alcohol) will be readily available in all classrooms for scholar and staff use.
- Classroom routines will be developed for scholars and staff to regularly wash their hands or use hand sanitizer both inside and outside the classroom.
- Drinking fountains will be closed down. Scholars and staff may use the touch-less bottle filler when necessary.
- Hand sanitizer will be placed in common areas throughout all buildings.
- Signage will be posted in appropriate places that outline how to prevent the spread of the virus, symptoms of the virus, and proper hand washing techniques.
- All facilities will be cleaned each day following scholar use of classrooms on Monday, Tuesday, Thursday and Friday).
- All facilities will receive a deep cleaning every week on Wednesday while scholars learn remotely.



DAILY SYMPTOM MONITORING

Only individuals who are healthy and not exhibiting symptoms of COVID-19 should report for in-person learning. Scholars and staff are encouraged to stay home whenever they do not feel well.

DAILY TEMPERATURE AND SYMPTOM CHECKS WILL BE RE-QUIRED FOR ALL SCHOLARS AND STAFF PRIOR TO ARRIVING AT SCHOOL.

Staff and scholars will need to self-certify that they are not experiencing any symptoms and do not have a fever each day.

Symptoms of COVID-19 include:



Symptoms of COVID-19 include:

- A fever of 100.4 ° F or greater
- Cough
- Shortness of breath or difficulty breathing
- Chills
- Nausea or vomiting
- Diarrhea
- Muscle aches
- Headache
- Sore Throat
- · New loss of taste or smell
- · Congestion or running nose
- Fatigue

Any scholar, staff member or visitor who does not complete the precertification prior to arriving at school will be required to complete the process once they arrive at school. Scholars or staff must complete this process prior to attending any classes.

Any scholar or staff member who is experiencing any of the following scenarios **should not report to school.**

- · symptoms of COVID-19,
- · tests positive for COVID-19, or
- has close contact (less than 6 feet for more than 15 minutes) with someone who has tested positive for the virus in the last 14 days.

Families should notify the school nurse immediately and staff should notify their immediate supervisor.

PLANNING FOR WHEN SCHOLARS OR STAFF BECOMES SICK

Planning & Prepared

- Any individual who shows symptoms of COVID-19 will be immediately separated from everyone else.
- Each school will have a separate location where anyone showing symptoms will wait while undergoing evaluation or waiting to be picked up by a parent/guardian.
- Scholars will not be left alone in the quarantine area and school staff will utilize the PPE outlined by the CDC for standard and transmission-based precautions.
- Individuals will be sent home with a recommendation to seek medical attention.
- The parent/ guardian or staff will be instructed to call their health care provider, or if they do not have a healthcare provider, to follow up with a local clinic or urgent care center.
- Scholars and staff may not return until they meet the return to school protocols outlined by the School in accordance with CDC and NYS guidelines.
- Any area used by the individual who is sick will be cleaned and disinfected per the CDC and NYS guidelines.
- The Academy will make referrals to local entities with testing capacity.
- Scholars and staff will bear responsibility for testing and ensuring that results are reported by the school in a timely fashion.

Containment

- All facilitates will include a nurse's office and an isolation room supervised by a nurse, nurse's aide or a supervising staff member for scholars and staff show or develop symptoms of COVID-19 during the school day.
- School nurses, nurse aides or a supervising staff assessing or providing care to ill scholars and staff will use appropriate PPE including an N-95 mask (if available), disposable gloves or a face shield with underlying cloth mask and, if necessary, a gown.
- The Academy will isolate scholars and scholars who develop symptoms during the day in the isolation rooms. Multiple scholars suspected of COVID-19 may be in this isolation room if they can be separated by at least 6 feet.
- Nurses and nursing aides will conduct assess ments to record recent histories, record body temperature and coordinate notifications with administrators.
- Parents will be called immediately for pick up. Parents may enter the school if they meet screening standards. If not, scholars will be walked to their parent/guardian by the nursing team for discharge for the day.
 Parents will be required to sign out at the time of discharge.
- The Academy will provide written notification to parents (via e-mail) of the discharge date and the requirements for re-entry.

Symptomatic Individuals

- Symptomatic scholars or staff members will follow the CDC's Stay Home When You Are Sick guidance unless otherwise directed by a healthcare provider.
- If a scholar or staff member is not diagnosed by a healthcare provider (physician, nurse practitioner, or physician assistant) with COVID-19 they can return to school:
 - o Once there is no fever, without the use of fever reducing medicines, and they have felt well for 24 hours.
 - o If they have been diagnosed with another condition and has a healthcare provider written note stating, they are clear to return to school or work.
 - o If a scholar or staff member is diagnosed a healthcare provider based on a test or their symptoms or does not get a COVID-19 test but has had symptoms, they should not be at school and should stay at home until:
 - It has been at least ten days since the individual first had symptoms;
 - It has been at least three days since the individual has had a fever (without using fever reducing medicine);
 and
 - It has been at least three days since the individual's symptoms improved, including cough and fever.

Responding to Confirmed Cases

- All confirmed cases will be immediately reported to the Nassau County Health Department. The Nassau County Health Department will provide guidance on the course of action needed to ensure that the most recent CDC guidelines are followed.
- Any scholar or staff member who had contact, limited or close, will be notified of their exposure via email.
- Scholars or staff members with close contact (less than 6 feet for greater than 15 mins) will be required to self-isolate for 14 days.
- Individuals with limited contact will NOT be required to self-iso late but will be asked to closely monitor for symptoms of COVID-19.

Contact Tracing

- The Academy will support the Nassau County Department of Health in contact tracing efforts following protocols, training and tools provided by the NYS Department of Health.
- Sanitizing Station walk thru stations will collect scholar, staff and visitor data for the purpose of keeping accurate attendance records of scholars and staff along with contact tracing.
- The Academy will maintain a log of any visitors which includes date, time and where in the school they visited and their recorded temperature.
- The Academy will monitor the spread of the virus by maintaining detailed documentation.
- The Academy will look closely at our staff and scholars who have underlying conditions and implement protocols for handling confirmed cases as well as methods to help minimize the spread in the community.

Travel Disclosure

All staff members are required to disclose travel outside of the tri-state area (New Jersey, Connecticut, New York) by email to their Human Resources prior to and/or after their trip. Notification prior to travel allows Human Resources, Operations and School Leadership to plan for potential coverage or shift to remote learning.

Any staff member who travels to a states identified by the <u>New York Department of Health's COVID Travel Advisory</u> is required to quarantine for 14 days or they must present a negative COVID test prior to returning to work in person. Staff members are responsible for arranging a test and receiving results before their planned return-to-work date.

Any days the staff member is unable to work due to the lack of a test are counted as paid time off. If staff members need assistance identifying a COVID testing site, they should visit the New York Department of Health's COVID-19 Test Site Finder to locate a testing site.

We will ask that all families, likewise, disclose travel outside the tri-state area to their teacher and strongly recommend that all household members obtain a COVID test prior to any child's return to in-person instruction. If families need support identifying a COVID testing site, the Director of Operations can identify local testing sites and resources. While a child is awaiting results of a COVID test, they should quarantine at home. While the child is awaiting results, teachers will provide remote instruction.

NOTE: THESE PROCEDURES ARE BASED ON THE CURRENT GUIDELINES PROVIDED BY THE HEALTH DEPARTMENT, THEY ARE SUBJECT TO CHANGE.

LIMIT SHARING

Limiting the sharing of materials and supplies is another method to help reduce the spread of the COVID-19.

- Supplies will be assigned to a single scholar or use will be limited to a group of scholars. Any shared supplies will be disinfected after each use.
- Digital manipulatives will be used to the greatest extent possible.
- When not possible, each scholar will be provided their own set or manipulative. When that is not possible manipulatives will be disinfected after each use.
- Scholars will be taught to avoid, to the greatest extent possible, the sharing of electronic devices, toys, books, and other games or learning aids.
- Scholars will manage their own instructional textbooks (i.e. workbooks).
- Technology will be used whenever possible to provide written feedback to scholars.
- Scholars should avoid bringing any non-school related supplies or materials to school.

LIMIT VISITORS

Limiting the individuals in a building to only those who are required to provide instruction for scholars will help to reduce the opportunities for the virus to enter our schools.

- Only essential visitors will be allowed to enter into school buildings and should conduct all business within the front office.
- Procedures will be in place to sign scholars in/out for late arrival/ early dismissal without parents having to enter the building.
- All parent meetings will be held virtually whenever possible.
- A face covering will be required at all times.
- Individuals experiencing symptoms of COVID-19 or who have had close contact with someone who tested positive for COVID-19 will not be permitted to enter the building.
- Prior to entering a school building, all visitors will need to complete temperature and symptom screening.
- Visitors will be required to complete a COVID screening questionnaire prior to entering the school.
- Upon entering the building, all visitors will be required to wash/ sanitize their hands and to be wearing a face covering.
- No volunteers will be allowed at this time.

All the Academy Charter School cleaning, disinfecting and ventilation practices will follow the procedures and expectations outlined in the insert guidelines and will be updated as needed.

Cleaning & Disinfecting

- · Classrooms will be cleaned and sanitized daily.
- o This includes all high touch areas, classroom desks, counter tops, chairs (back, arms, sides), high use equipment (markers, displays, computers), and light switch and phones.
- Restrooms will be cleaned and sanitized 4 times per day and as needed.
- Frequently touched surfaces in common areas will be cleaned and disinfected every hour.
- Frequently touched surfaces in learning commons will be cleaned and disinfected two times per day.
- All facilities will receive a deep cleaning every week on Wednesday while scholars learn remotely.

Ventilation

- HVAC systems will begin operating on normal schedules
 prior to the start of the school year to ensure good airflow
 and proper operation of systems.
- A 100% HVAC outdoor air building flush will be performed prior to staff and scholars returning to school.

- HVAC schedules will be expanded to start an hour earlier than in previous years to allow flushing of fresh air into schools.
- Outdoor air ventilation rates will be increased to maximize dilution of the return air.
- All filters and clean coils drain and the interior of all air handling units and unit ventilators will be changed.
- As much as possible, windows will be open to allow for fresh air in buildings.
- A complete change of air filters will occur in any areas where there is a suspected case.

ENTRY AND EXIT

Upon arrival scholars will go directly to one of the two entrances.

- Schools will designate routes for entry and exit.
- Staff will supervise entry points and release of scholars from buses.
- Physical distancing is to be maintained to the greatest extent possible.
- Scholars will pass through a sanitation station walk thru.
- Face coverings must be worn during entry and exit.
- Hand sanitizer will be available at entry/exit points.

Classroom Space

- Scholar seats will be physically distanced from one another
- Scholar desk will face the same direction

Non-Classroom Spaces – Need to check this for Kindergarten?

- When outside scholars can remove masks when six-foot physical distancing is maintained.
- Movement throughout the building should take place with face coverings at all times.
- Bathroom breaks will be structured, and bathroom capacities will be followed.

FACE COVERINGS MUST BE WORN AT ALL TIMES IN SCHOOL BUILDINGS, EVEN WHEN SOCIAL DISTANCE IS MAINTAINED.

As required by the New York State Department of Health all individuals in a school building must wear a face covering unless they have a medical contraindication, are under 2 years of age, have trouble breathing, or are unconscious, incapacitated, or unable to remove the face covering without assistance.

ANY EXCEPTION REQUIRES A PHYSICIAN'S NOTE.

Scholars will be responsible for providing their own face covering. However, each building will have a supply of face coverings available for anyone who forgets or loses their covering during the school day.

How Face Coverings Work

Cloth face coverings may prevent the person wearing the mask from spreading respiratory droplets when talking, sneezing, or coughing. If everyone wears a cloth face covering when out in public, such as going to the grocery store, the risk of exposure to viruses can be reduced. Since people may spread the virus before symptoms start, or even if people never have symptoms, wearing a cloth face covering may protect others around you. Face coverings worn by others may protect you from getting the virus from people carrying the virus.

How to Properly Wear Face Coverings

- The mouth and nose are fully covered.
- The covering fits snugly against the sides of the face so there are no gaps.
- You do not have any difficulty breathing while wearing the cloth face covering.
- The cloth face covering can be tied or other wise secured to prevent slipping.
- Wash your cloth face covering daily in the washing machine or by hand using a bleach solution. Allow it to completely dry.

Wearing face coverings will be new to most scholars, families and staff and will require adjustments for everyone involved. Scholars must be taught the importance of wearing a face covering and should be provided opportunities to wear the face covering for multiple hours prior to the start of the school year.

Face coverings are an essential part of keeping all scholars and staff safe and healthy. We will work with all scholars to develop the ability to wear a face covering. If a scholar consistently refuses to wear a mask, for the health and safety of everyone they will be enrolled in Online Instruction (at home).

Staying Safe

HELPFUL TERMS & DEFINITIONS

COVID-19-like Symptoms

Our isolation and quarantine protocol references COVID-19- like symptoms, which are defined as:

- New onset cough or shortness of breath
- OR new loss of sense of smell or taste
- OR at least two of the following:
- · fever of 100 or higher
- · chills, shivering
- muscle pain
- sore throat
- headache
- gastrointestinal symptoms (nausea, vomiting, or diarrhea)

Source: New York State Department of Health Guidelines for Schools

Isolation

Separating someone who has symptoms consistent with coViD-19 and who is pending testing or is test positive

CRITERIA:

DOES have COVID-19

symptoms and/or DOES have a positive test

CRITERIA:

Quarantine

DOES NOT have COVID-19

symptoms and DOES NOT have a positive test

Separating someone who has been eXPoSeD or

suspected to be eXPoSeD to a sick individual

TIMEFRAME:

Until criteria for clearance are met; may be more or less than 14 days depending on course of illness and testing results

TIMEFRAME:

14 days

PRIMARY ACTION STEPS:

Consult with doctor for the best advice on how to care for symptoms

PRIMARY ACTION STEPS:

Screen temperature and symptoms twice dail

MINDSET:

"I am contagious, take care of myself and avoid spreading this to others."

MINDSET:

"I may become contagious, so I will conduct myself as if I am contagious until I know for sure otherwise."

Risk mitigation Practices

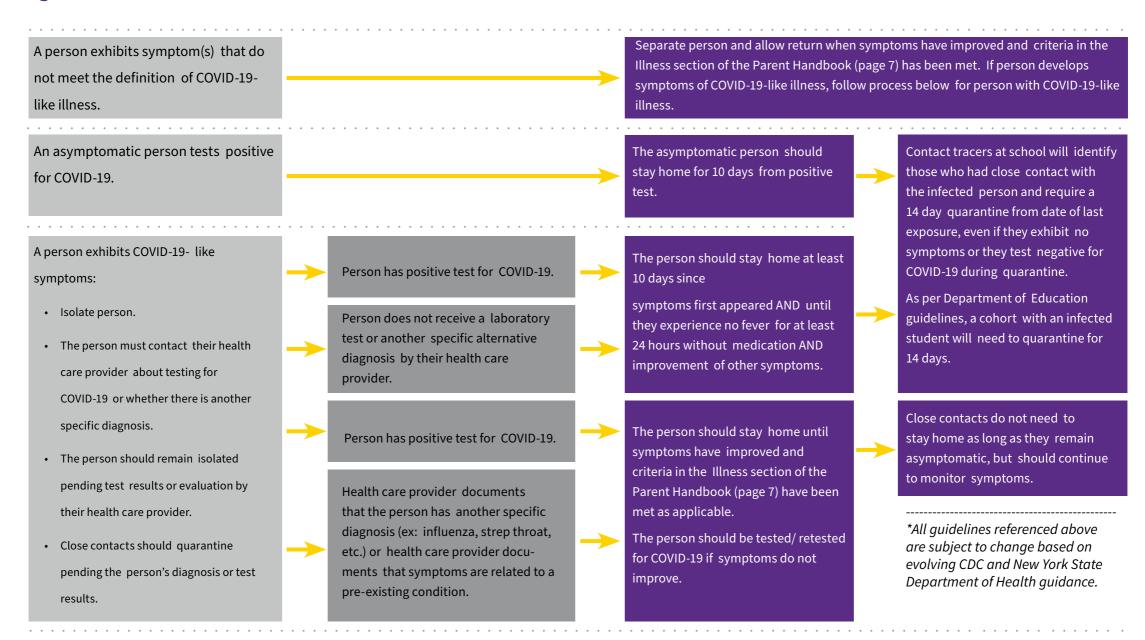
Applicable to anyone in isolation or Ouarantine:

- · Lay low, avoid going out
- avoid close contact with others,
 especially those who are high risk
- Use separate bathrooms and beds when possible
- · Wear a mask when not alone
- Practice careful hand hygiene
- Keep a distance of 6 feet from others
- · avoid common touch surfaces
- · avoid shared objects
- avoid crowds
- Enhance cleaning and disinfecting in personal spaces

14 SCHOLAR RESILIENCY GAME PLAN STAYING SAFE

Staying Safe

QURANTINE & ISOLATION PROTOCOLS

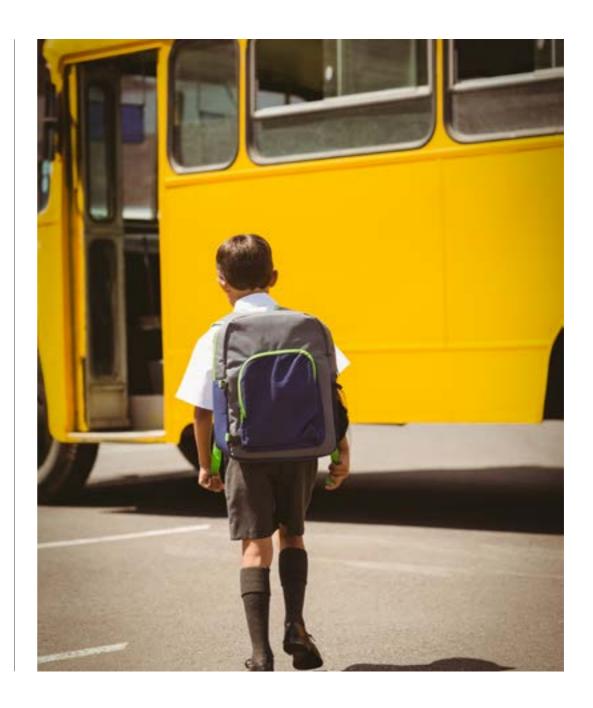


15 SCHOLAR RESILIENCY GAME PLAN STAYING SAFE

Transportation

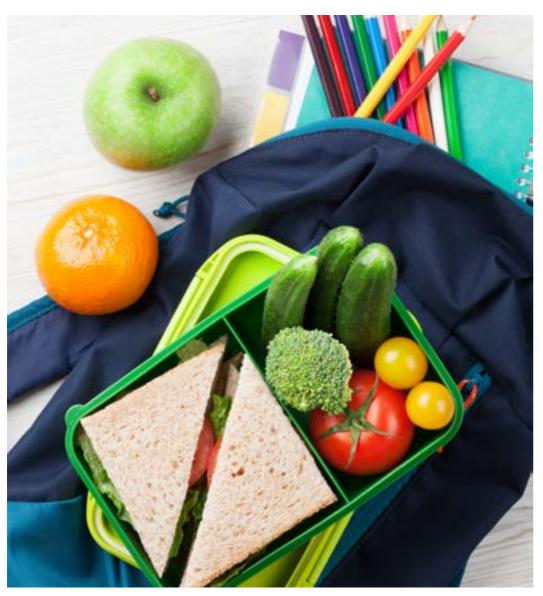
All Academy buses will follow the procedures and expectations outlined below that align with insert and will be updated as needed.

- All individuals on a bus must wear a face covering, including the bus driver.
- Bus routes will be organized to ensure no more than 50 individuals are on the bus at a times.
- Bus stops will be assigned to allow for social distancing, to the greatest extent possible.
- All scholars will have assigned seats. Scholars from the same household will be asked to share seats whenever possible. There may be times a scholar would need to share a seat with someone outside of their household.
- Scholars and staff must certify that they are symptom free before boarding the bus.
- Whenever possible, windows should be open.
- The bus will be clean and sanitized after each route.
- Visual cues will be provided to help scholars manage social distancing to the greatest extent possible.
- All bus drivers and assistants will utilize appropriate PPE when riding the bus.



16 SCHOLAR RESILIENCY GAME PLAN TRANSPORTATION

Lunch & Snacks



The Academy charter school Food Services will follow the procedures and expectations outlined below that align with CDC and NYSDOH guidelines. These procedures will be updated with any change in guidelines and scholars and families will be informed of any change's procedures and expectations regarding food service.

- Face coverings must be worn.
- Face coverings should be removed and placed within a secure location so that scholars do not come in contact with the outside of the face covering.
- Visual reminders of lunch expectations will be posted.
- Limiting lunch groups to 50 or less, if not possible, scholars should eat at their desks in the classroom.
- Schools will consider eating lunch outside when possible.
- Scholars should remain in their seats during lunch whenever and wherever possible. If they need to get up for some reason, they must wear their face covering.
- Supervisors will circulate around the room with garbage cans.
- Scholar's should keep lunch within their own space.
- Snacks are to be maintained in each scholar's backpack or desk.
- Meals must be individually plated/bagged lunches.
- Utilize disposal utensils and plates to the greatest extents possible.
- No buffet style or self-serve options.

SCHOLAR RESILIENCY GAME PLAN

LUNCH & SNACKS

Academic Instructional Overview

As we continue to manage the Pandemic, the academy charter schools learning and instruction plans are nimble, allowing us to move quickly and easily into online learning, should we need to return to phase of no instruction on campus. This also allows us to continue to move toward full in-person instruction.

Blended Learning

- Kindergarten
- Choice of In Person Learning and Online (Remote learning - at home)



Hybrid Learning

- Combines in Person Instruction and eLearning.
- Leverages asynchronous and synchronous structures.
- Allows for scholar population to attend school on rotating days.



Online Learning Remote

- Five hours of daily instruction.
- Allows for scholar engagement and continuity of instruction through mostly technological mediums.
- Leverages synchronous and asynchronous instructional times.
- Attendance monitoring and verification.

SCHOLAR RESILIENCY GAME PLAN

ACADEMIC INSTRUCTIONAL OVERVIEW

Team Kindergarten "Game Plan"

BLENDED MODEL

- Scholars will be grouped into specific centers to accommodate smaller class sizes and social distancing.
- Scholars from Uniondale will remain in their current location.

APPLES





In-Person Instruction

Full Day

8:00 a.m. - 4:00 p.m.

Monday thru Friday

All mandated services such as Special Education, ESL & Academic Intervention will be provided.

BERRIES





100% Online Instruction

Full Day

8:00 a.m. - 4:00 p.m.

Monday thru Friday

All mandated services such as Special Education, ESL & Academic Intervention will be provided.

19 SCHOLAR RESILIENCY GAME PLAN TEAM KINDERGARTEN "GAME PLAN"

Team Elementary "Game Plan"

HYBRID MODEL GRADES 1-5

- Scholars will be organized in 2 Cohorts in accordance with their academic schedule.
- On the days that a cohort is NOT attending classes in the building, scholars are required to participate in lessons from their homes, online and/or via Zoom.
- Parents who do not want their scholar to attend classes, in person, can choose online instruction (100% at home).
- Once an "Instruction Game Plan" is selected, scholars will be assigned to a cohort by school.

ACHEIVERS



In Person
Monday and Tuesday
8 a.m. to 4:00 p.m.

Online Instruction (Remote)

Wednesday, Thursday and Friday 8 a.m. to 4:00pm

BELIEVERS



In Person
Thursday and Friday
8 a.m. to 4:00 p.m.

Online Instruction (Remote)

Monday, Tuesday, and

Wednesday

8 a.m. to 4:00pm

100% Online Instruction (Remote Only)

8 a.m. to 4:00 p.m. Monday, Tuesday, Wednesday, Thursday and Friday

*All mandated services such as Special Education, ESL & Academic Intervention will be provided.

20 SCHOLAR RESILIENCY GAME PLAN TEAM ELEMENTARY "GAME PLAN"

Team Middle & High School "Game Plan"

HYBRID MODEL GRADES 6-12

- Scholars will be organized in 2 Cohorts in accordance with their academic schedule.
- On the days that a cohort is NOT attending classes in the building, scholars are required to participate in lessons from their homes, online and/or via Zoom.
- Parents who do not want their scholar to attend classes, in person, can choose online instruction (100% at home).
- Once an "Instruction Game Plan" is selected, scholars will be assigned to a cohort by school.

COHORT 1



In Person
Monday and Tuesday
8 a.m. to 4:00 p.m.

Online Instruction (Remote)

Wednesday, Thursday and Friday 8 a.m. to 4:00pm

COHORT 2



In Person
Thursday and Friday
8 a.m. to 4:00 p.m.

Online Instruction (Remote)

Monday, Tuesday, and

Wednesday

8 a.m. to 4:00pm

100% Online Instruction (Remote Only)

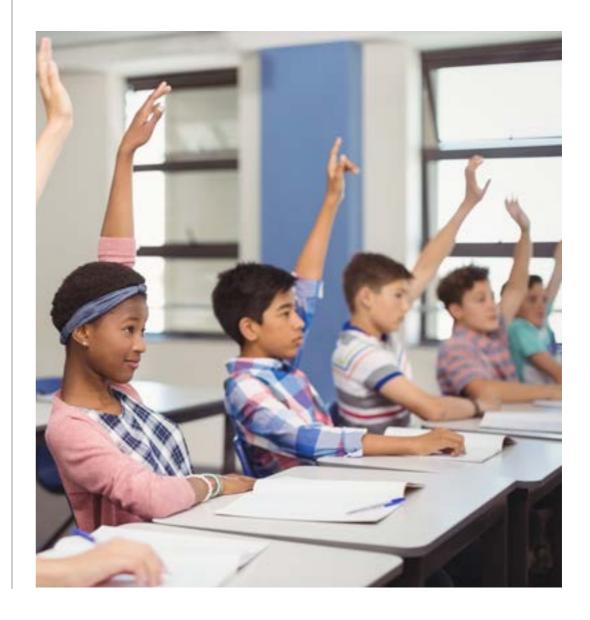
8 a.m. to 4:00 p.m. Monday, Tuesday, Wednesday, Thursday and Friday

*All mandated services such as Special Education, ESL & Academic Intervention will be provided.

Scholar Attendance

- Scholar attendance both in-person and online will be taken daily and recorded in PowerSchool, the school's scholar information system. In grades K-8, the homeroom teachers will be responsible for taking attendance by 8:15 a.m. during the morning meeting period.
- Latecomers attendance for in-person instruction will be recorded at the main office as scholars entered the facility.
 Homeroom teachers will track latecomers online as scholars sign in using their Zoom account.
- By 9:30 a.m. the guidance counselors and deans will begin contacting parents/ guardians of late and absent scholars (both in-person and online). In grades 6-12, each subject teacher will be responsible for taking scholars attendance at the beginning of the period (both in-person and online) and record in PowerSchool. The guidance counselors will track late and absent scholars on a daily and contact parents beginning at 9:30 a.m.
- For unexcused absences missing 2-3 consecutive days without medical reasons, or continuously late scholars

(2 or more times per week), the school-based social worker will contact parents and seek school-based community-based resources to support families. Should the attendance problems persist, the school will report to the Office of Family and Children Services for follow up.



22 SCHOLAR RESILIENCY GAME PLAN SCHOLAR ATTENDANCE

Scheduling For Staff

When it is safe to do so, we know that in-person instruction is best for our scholars and staff. The Academy Charter School will monitor the current health conditions and the latest guidance from CDC and NYSDOH to help determine when we can increase the amount of time our scholars are able to participate in in-person learning



In person Instruction

All teachers in grade1 to grade 12 will physically report to the school site 4 days per week – Monday, Tuesday, Thursday and Friday to instruct scholars both in-person and virtually. Facilities will be deep cleaned on Wednesdays; teachers will instruct all scholars remotely (from their home).



Next Steps

The COVID-19 pandemic landscape is ever changing.

The Academy Charter School will follow the guidance of our partner organizations. We ask that our families closely monitor communication from the State as we anticipate these plans to change throughout the coming months. Further information is available on our website. www.academycharterschool.org.

We also welcome feedback from our community. Please feel free to ask questions and provide feedback.

THE ACADEMY CHARTER ELEMENTARY SCHOOL

Principal

Mrs. Galimore-Vernon Grades K-2

Mrs. Graham Grades 3-5

A D D R E S S

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C O N T A C T

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