



BOARD MEETING
December 15, 2021

Time: 6:30pm – 7:30 pm.
Location: Virtual Meeting (Zoom Webinar)
Facilitator: Robert T. Stewart, Chairman of the Board of Trustees
Board Secretary: Shanakay Walker

Trustees in Attendance: Stephen Rowley, Dale James, Dorothy Burton, Dawn West, Roger Ball, Carol Beckles, Claudette Harrison, Marie Graham, Roderick Roberts.

Others Present: Barrington Goldson (President and Chief Executive Officer) Wayne Haughton (Chief Development Officer), Nicholas Stapleton (Chief Academic Officer), Alwayne Burke (Chief Group Financial Officer), Sandra Oneil (Chief People Officer & General Counsel), Paula Morris (Chief of Instructional Technology & Innovation), Antonia Christian (Shared Services Officer), Felicia Barracks (Chief Strategic Development Officer).

Chairman Stewart called for the President and Chief Academic Officer's Report

Report: Chief Academic Officer's Report

Person Responsible: Dr. Nicholas Stapleton

Action Items: None

Conclusion: Dr. Stapleton provided the Board with highlights from his report. The number of positive COVID-19 cases among staff and scholars increased significantly during the last week of school before the Christmas holiday break. Moreover, the number of cases in Nassau County, the State, and the nation is also on the rise, particularly the number of pediatric hospitalizations. Thus, there has been a shift in the mode of the instruction immediately following the holidays. Scholars and staff will pivot to virtual instruction from Monday, January 3, 2022, to Friday, January 7, 2022. In-person instruction will resume on Monday, January 10. Based on the Governor's revised protocols, the school is considering the Test to Stay option for implementation during the second to the third week in January. Scholars were scheduled to take the January 2022 Regents exams, however, on December 21, the NYSED informed schools that "due to the ongoing impact of COVID-19", the exams are cancelled. The Department has also adopted emergency regulations with respect to the impact on meeting the requirements for the high school diploma. Scholars will be exempted from: enrolling in a course of study that ends in a Regent's exam, a course of study which ends at the first semester of the 2021-2022 school year and met the credit requirements for that course of study. This school year has been difficult in using the traditional schedule in administering interim assessments in English Language Arts and Mathematics. The frequent closing of classes, and staffing shifts have impacted the number of assessments that will be offered during the 2021-2022 school year. At this juncture during the 2021-2022 school year, student attendance remains good with the Average Daily

Attendance about 90%. Most scholars attended in person over the last 3-4 months. We have seen an increase in student disciplinary incidents this time of year when compared to the traditional school year. Our guidance staff and social workers will continue to provide counselling services to scholars and conduct outreach to the families.

Chairman Stewart requested a motion to accept the Chief Academic Officer's Report. Motioned by Trustee Rowley, seconded by Trustee Roberts.

The floor was opened for questions or comments on the report received.

Chairman Stewart called for the Chief Development Officer's Report.

Report/Reporter: Chief Development Officer's Report.

Person Responsible: Wayne Haughton

Action Items: None

Conclusion: Mr. Haughton provided the Board with the highlights from his report. Deep cleaning is being done in the Middle School and Upper Elementary school as a COVID-19 precautionary measure. The rain damage leak repairs are complete in the high school located in Hempstead. For the Uniondale campus expansion, the eastern side of the building's underpinning is completed, and the casting of the foundation is ongoing. The installation of the steel beams and framing is ongoing, and the decking of the ground floor has begun. The casting of the cargo elevator pit is complete, and the lower elevation floor is now being completed.

Chairman Stewart requested a motion to accept the Chief Development Officer's Report. Motioned by Trustee Rowley, seconded by Trustee Harrison.

The floor was opened for questions or comments on the report received.

Chairman Stewart called for the Chief People and Legal Officer's Report.

Report: Chief People and Legal Officer

Person Responsible: Sandra Oneil

Action Items: None

Conclusion: Mrs. Oneil provided the Board with highlights from her report. Interviews continued to be conducted on a regular basis. Recruitment is still at the forefront of the Human Capital Team's priorities. Ms. Oneil and her team attended The Diversity in Ed virtual career fair on December 8, 2021. Five of the seven international teachers who have been approved to begin working at the Academy have been able to secure appointments with the embassy, keeping them on track for their January arrival. Two of them have already been approved for their Visas and one arrived in December. The Thanksgiving turkey and pie giveaway was very successful. Staff were appreciative and grateful for both. Instructional and non-administrative staff were provided with merit bonuses based on their performance review. All staff were given a holiday bonus based on their position and length of service at the Academy. There will be an all-virtual holiday party held on December 24, 2021. We are working in unison with new benefits brokerage to ensure all new benefits enrollments

for the 2022 plan year have been completed successfully. The enrollment window in the portal has been extended to December 17, 2021. For the Faith Baptist et al v. The Academy Charter School: attempts at reaching a negotiated settlement were unsuccessful. The Board was provided with updates on additional legal matters.

Chairman Stewart requested a motion to accept the Chief People and Legal Officer's Report. Motioned by Trustee Ball, seconded by Trustee Roberts.

The floor was opened for questions or comments on the report received. A discussion was held.

Chairman Stewart called for the Chief Instructional Tech and Innovation Officer's Report.

Report: Chief Instructional Tech and Innovation Officer

Person Responsible: Dr. Paula Morris

Action Items: None

Conclusion: Dr. Morris provided the Board with highlights from her report. The data shown on the graph describes the progress made by building IT consultant in capturing the number of borrowers of devices that are noted in the 1-1 Plus database. The team is improving its ability to account for devices that are on loan to staff and scholars. All scholars and teachers were assigned devices as of 12/21/2021. All the relevant tools are functional to enable the virtual resumption of school on January 3. All classroom technologies remain functional. The new STEM lab in Uniondale is being equipped with a new line board and additional technologies to facilitate the active delivery of lessons from K-5. The implementation of cost centers for printing began this month with the software paper cut which was installed on copiers in the Annex and Uniondale Middle School buildings. The contract to reinstitute MYQ is being negotiated with CCP. Upon completion copiers in all remaining buildings will be managed through printing resource cost centers. This month emphasis was placed on ensuring that the public announcement capabilities are at optimum. The local and wide area networks on all campuses remain functional. However, some workload balancing is currently needed to offset the traffic on two of our campuses. This includes scaling up internet bandwidths to match their traffic need. We continue to monitor cyber security activities on a 12-24-hour basis.

Chairman Stewart requested a motion to accept the CMO Officer's Report. Motioned by Trustee Beckles, seconded by Trustee Graham.

The floor was opened for questions or comments on the report received. A discussion was held.

Chairman Stewart called for the Shared Services Officer's Report.

Report: Shared Services Operations Officer

Person Responsible: Antonia Christian

Action Items: None

Conclusion: Ms. Christian provided the Board with highlights from her report. The Academy staff and scholars are receiving the daily COVID-19 questionnaire as part of the health screening protocol. Academy parents with scholars (5 years and older) have been asked to update their vaccination status

via the screening app. We are continuing to communicate the importance of completing the daily COVID-19 questionnaire and encourage vaccination for both staff, parents, and scholars. The online Student Consent Form for COVID-19 Testing form has been completed and will be distributed to parents to opt into the school's testing program. Ms. Christian provided the Board with data related to COVID cases across the campuses. The passive open enrollment is from December 9 to December 24.

Chairman Stewart requested a motion to accept the Shared Services Officer's Report. Motioned by Trustee Rowley, seconded by Trustee James.

Resolutions

A resolution hereafter was given a document number and voted on by Board of Trustees accordingly. Additionally, Chairman Stewart had each trustee vote individually on each resolution.

- **Resolution with document number 12001-2021**

Re: International teacher housing

With no further questions or comments, Board Chairman Stewart requested a motion to adjourn the meeting. Motioned by Trustee James, seconded by Trustee Rowley.

Board Chairman Stewart thanked everyone for attending. He gave all the Trustees an opportunity to greet all attendees at the Board Meeting. The meeting was adjourned at 7:30 pm.