



**COLD SPRING HARBOR CENTRAL SCHOOL DISTRICT
75 GOOSE HILL ROAD
Cold Spring Harbor, New York 11724**

**Transportation Office: 631-367-5920
Fax: 631-692-5653**

To the Parents of Private and Parochial Students:

All students who will be attending a private or parochial school during the 2022-2023 school year must submit a transportation application by April 1, 2022. If your child will not need transportation, please indicate this on the application. A separate transportation application must be submitted each year for each child.

Once your application is received, a confirming email will be sent to you. You will also receive information on where to drop off and pick up textbooks at the end of the current school year.

Late buses will be provided if there are at least five students from the private school requesting a late bus. Late buses are provided for students in grades seven-twelve only.

All families that are new to CSH School District or any student with a change of address must register first at District Office. Please contact Gloria Albert 631-367-5910 for registration information. An original birth certificate and two proofs of residency is required. Kindergarten students must be five years of age by December 1, 2022 in order to be considered for transportation.

When the CSH School District is closed due to inclement weather, there will not be transportation to private schools. If the district is operating on a delayed opening, then all private schools will be transported on the same delayed schedule. If the private school has a delayed opening and the district does not, there will not be late transportation to the private school. School closing information can be found on our website at www.csh.k12.ny.us.

If your child requires any special education services, you must notify the district in which the private or parochial school is located by June 1, 2022. Any requests received after June 1st will be denied by the district of location.

If you have any questions or concerns, please feel free to contact me at 631-367-5920 or jluna@csh.k12.ny.us.

Thank you,

Jean Luna
Transportation Coordinator

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2022 – 2023 PRIVATE SCHOOL TRANSPORTATION APPLICATION

***FORM MUST BE SUBMITTED PRIOR TO APRIL 1, 2022
NO REQUEST WILL BE HONORED AFTER THIS DATE***

I request transportation for my child to the following school:

Private School: _____

School address: _____

School Hours: _____ After school activity late bus needed Yes / No (circle one)
(late bus is provided for grades 7-12 only)

_____ My child will attend the private school indicated above but will not need transportation.

Student's Name: _____ DOB: _____ Grade (in 22-23): _____

Home Address: _____

Please list contact phone #'s by priority:

Phone 1: _____ Phone 2: _____ Phone 3: _____

Email address: _____

Emergency #1: _____ Emergency #2: _____

Parent/Guardian Name: _____ Parent/Guardian Signature: _____

If your home is within 15 road miles of the private school your child will attend, CSH School District will provide transportation for your child. If your home is beyond the 15 road mile limit, the school district will not provide transportation unless we have at least one student living in the district who also will be attending that private school and lives within the 15 road mile mileage limit. Fax, mail or email your application as an attachment to jluna@csk.k12.ny.us. You will receive an email confirming receipt of your application.

Application received in office on: _____ via: _____