



**BOARD OF TRUSTEES MEETING  
FEBRUARY 2023**

**Date:** Thursday, February 16, 2023  
**Time:** 5:30 pm – 6:35 pm.  
**Location:** 100 Charles Lindbergh Boulevard  
**Facilitator:** Robert T. Stewart, Chairman of the Board of Trustees  
**Board Secretary:** Felicia Barracks

**Trustees in Attendance:** Robert Stewart, Stephen Rowley, Dale James, Dawn West, Carol Beckles, Roderick Roberts, Dorothy Burton, Claudette Harrison, Marie Graham

**Others Present:** Wayne Haughton (Chief Development Officer), Nicholas Stapleton (Chief Academic Officer), Donovan Henry (Chief Financial Officer), Sandra Oneil (Chief People & Legal Officer), Felicia Barracks (Chief of Staff)

Chairman Stewart called for the Chief Development Officers' Report.

---

**Report/Reporter:** Chief Development Officer  
**Person Responsible:** Wayne Haughton

Mr. Haughton provided the Board with a comprehensive overview of the status and progress of various projects and activities related to the Hempstead and Uniondale campus. Fire drills are ongoing in each building, with eight drills completed before the end of 2022. Due to the COVID-19 surge, buildings are being sanitized 2-3 times per week. Communication check-ins are ongoing with the Charter School Growth Fund. The Director of Operations report and application status were attached for the Board's review. Updates on the Uniondale expansion include fire inspections, generator replacement, and ongoing internal work.

Chairman Stewart requested a motion to accept the Chief Development Officer's Report. Motioned by Trustee Harrison, seconded by Trustee Roberts.

The floor was opened for questions or comments on the Chief Development Officer's Report.

Chairman Stewart called for the Chief Academic Officers' Report.

---



**Report/Reporter:** Chief Academic Officer  
**Person Responsible:** Dr. Nicholas Stapleton

Dr. Stapleton provided the Board with an overview of the academics. The New York State Education Department (“NYSED”) recently released the Every Student Succeeds Act (ESSA) accountability report for the 2022 -23 school year. Both Academy Charter School, and Academy Charter School Uniondale met the highest degree of performance in all categories. Dr. Stapleton reviewed the data from the interim assessments for grades 3-8 and the practice regents for the high school scholars.

Chairman Stewart requested a motion to accept the Chief Academic Officer’s Report. Motioned by Trustee West, seconded by Trustee Beckles.

The floor was opened for questions or comments on the Chief Development Officer’s Report.

Chairman Stewart called for the Chief People and Legal Officer’s Report.

---

**Report:** Chief People & Legal Officer  
**Person Responsible:** Sandra Oneil

Ms. Oneil provided the Board with highlights from her report. Details were shared regarding talent acquisition and retention. The Board was informed that the benefit open enrollment period has been completed. Anti Discrimination, Harassment and Diversity & Inclusion training is scheduled for the month of February. The Human Capital Team is preparing to launch a recruitment campaign to fill positions for the 2023-24 school year.

Chairman Stewart requested a motion to accept the Chief People and Legal Officer’s Report. Motioned by Trustee Beckles, seconded by Trustee Harrison.

The floor was opened for questions or comments for the Chief People & Legal Officer’s Report.

Chairman Stewart called for the Group Chief Financial Officer’s Report.

---

**Report/Reporter:** Chief Financial Officer’s Report  
**Person Responsible:** Alwayne Burke

Mr. Burke provided the Board with an update. The statement of activities for the month of November 2022, reflects revenue which are higher than budget for the month. Actual expenses are also higher than budget. On an overall, the month of November is positive as the monthly expenses were less than the revenue for the month. Total revenues at Uniondale and total expenses increased when compared to November 2021. The statement of activities for the month of December 2022, reflects revenues which are higher than budget for the month. The statement of activities for the period ending December 31, 2022, continues to trend positively when compared to budget. The balance sheets reflected the overall financial stability of the schools.



Chairman Stewart requested a motion to accept the, Group Chief Financial Officer's Report. Motioned by Trustee Graham, seconded by Trustee Beckles.

The floor was opened for questions or comments on the Group Chief Financial Officer's report.



## Resolutions

Resolutions hereafter were given a document number and voted on by Board of Trustees accordingly. Additionally, Chairman Stewart had each trustee vote individually on each resolution.

- **Resolution with document number 2001-2023** - Unanimously passed by the Board of Trustees  
Re: Reappointment of Trustees

---

With no further questions or comments, Board Chairman Stewart requested a motion to adjourn the meeting. Motioned by Trustee Roberts, seconded by Trustee West.

Board Chairman Stewart thanked everyone for attending. The meeting was adjourned at 6:35 pm.